Fourth Bureau Meeting
DECISIONS

Washington DC

May 29-31, 2007

APPROVED TIME LINE

Dates	Chapters	Summary for Decision Makers	Synthesis Report
June 10-14	Global Authors meeting in Cape Town	Global Authors meeting in Cape Town	
June 16-17			Writing Team meets in Cape Town
June 18-22	Sub-global Authors meeting in Cape Town	Sub-global Authors meeting in Cape Town	
August 17-21		Set of CLAs to meet to redraft SDMs	Writing Team meets in Sri Lanka
September 10 – October 22		Second Peer Review	Peer-Review

APPROVED TIME LINE

Dates	Chapters	Summary for Decision Makers	Synthesis Report
October 26 – November 12		Revisions handled by set of CLAs	Revisions handled by Writing Team
October 30 – November 3		Set of authors meets in India	Sub-set of Writing Team meets in India
November 19	Final Draft to the Secretariat	Final Draft to Secretariat	Final Draft to Secretariat
November 26	To governments and CSOs	To governments and CSOs	To governments and CSOs
January 13-19	Bureau/Intergovernmental Plenary – Acceptance	Bureau/ Plenary – Approval	Bureau/ Plenary – Adoption & Approval

Synthesis Report

- Transgenics reframed and expanded to Biotechnology
- Authors need to work towards/within common framework with focus on development and sustainability goals

Sub-global SDMs

- Sub-global SDMs will have a second round of peer review in parallel with:
  - the second round of peer review of the Global SDM; and
  - the first round of peer review of the Synthesis Report.

REVIEW OF GLOBAL CHAPTERS

- Global/sub-global chapters will be accessible to readers (i.e. they will be posted on the web) when the SDMs are undergoing peer review

- The global SDM will be cross-referenced to the relevant sections of the global chapters (and similar cross referencing will occur between the sub-global SDMs and the sub-global chapters)

- Since there will not be another peer review for the global/sub-global reports - all new material in the global/sub-global chapters will be flagged for specific peer review.

Providing Status Updates to Bureau

- Advise Bureau on status of report and feasibility of timeline:
  - after the Cape Town Meeting (i.e. end June); and
  - After the end of the second round of peer review of the SDM (i.e. after October 22)
- The Bureau will be sent a set of the collated comments received on the SDMs and Synthesis Reports after the next round of peer review.
- A decision will be taken post-Cape Town as to whether an additional Bureau meeting is warranted prior to the Inter-governmental plenary in Nairobi.

Additional Authors

- If additional authors are identified to fill in gaps or to replace authors who have dropped out –
  - such authors will be considered LAs only if approved by the Bureau following the normal "no objection" process.

Adding Editorial Capacity

- Agreement that "light editing" capacity will be added to the process to review the global SDM and Synthesis Reports.

- Such an editor to be embedded in the writing teams as soon as possible so that interaction with the teams is maximised.

- CVs of such editors, chosen by the Secretariat will be circulated to the Bureau for information/approval on a "no objection" basis.

Multi-Donor Trust Fund

- [As a last resort] – if the restrictive conditionality of the MDTF needs to be renegotiated to permit funding of some OECD authors for the next three meetings (i.e. Colombo, Delhi and Nairobi) –
    - the Bureau gives its approval for the Secretariat to seek permission from the donors of the MDTF to change the conditionality of the Trust Fund.

PUBLICATION PROPOSALS

- Bureau Recommendations are as follows:
  - Increase the number of Global SDMs printed to 20,000
  - Increase the number of the sub-Global SDMs printed (to be determined by the Secretariat)
  - Translate and publish Global SDM and Synthesis Report into the six UN languages.
  - Include use of CD ROMs for all reports.
  - Successful bidder must agree that all the reports must be accessible free on the web shortly after publication (i.e. without significant time lag required by some organizations to permit retail sales)

PUBLICATION PROPOSALS

- Explore cost of LAC and SSA SDM Reports to be translated into Portuguese and include it if not prohibitive.
- Explore cost of CWANA SDM Report to be translated into Russian and include it if not prohibitive
- Explore possibility of regional publishers to translate and publish with guarantee of some buy back by IAASTD
- Successful bidder must agree to promote retail sales in all donor countries
- Place access to the reports on the web sites of all the donors and civil society as well as other professional web sites so that we have maximum dissemination

Outreach and Communications Strategy

- Bureau Members agreed to the following action items:
  - Agreement to highlight IAASTD during the next year (beginning now) at all major relevant international meetings
  - Place IAASTD links on the websites of the organizations of the Bureau members to increase awareness of the project including highlighting the inter-governmental plenary in January 2008
  - Events and press conferences to be planned and launched immediately following inter-governmental plenary in January 2008 – with multiple simultaneous events around the globe.
  - Book launch after publication

Intergovernmental Plenary January 2008

- APPROVED: Bureau meeting for one day followed by 6 days of the Intergovernmental plenary
- Agenda and Format for the meeting
  - Bureau meeting prior to Intergovernmental Plenary –1 day
  - Review and approve global assessment SDM – 2.5 days
  - Review and approve (simultaneously) the five sub-global assessments SDMs
    - **1 day** concurrent meetings in regional groups
    - Limited interpretation – SSA (French & English); LAC (Spanish & English); CWANA (Arabic & English); NAE and ESAP (English only)
  - Review and approve Synthesis Report – 2.5 days

Intergovernmental Plenary January 2008

- Plenary will approve SDM/Synthesis Reports in detail.
- Prepare invitation to plenary in July 2007 and send to the Bureau members, governments and other relevant CSO organization so that they can begin to plan within their own work groups on ensuring attendance in Nairobi in January 2008.
- Identify process with the co-sponsors on the strategy of sending invitations to the appropriate government entities without duplication.

IAASTD Secretariat – Transition Plans

- Bob Watson will remain Director-IAASTD through end-January 2008 even after he leaves the World Bank in July 2007 and will maintain daily oversight of the project.
- Confirmation that there will be no substitution of other World Bank managers/staff to take Bob's place in managing the Secretariat upon his departure.
- University of East Anglia has permitted Bob to take the required time to complete his obligations to IAASTD through January 2008.
- Even if Bob has other commitments beyond UEA – he will still maintain his commitment to be the Director, IAASTD through the inter-governmental plenary in January 2008.
- Bob's time after January 2008 likely to be highly limited.